APPENDIX 4 Flow chart for raising safeguarding concerns about a child

Concern put in writing as Designated Safeguarding soon as possible- factual Leads: details Alicia Duffy Stephanie Nally Hand concern form to a Beryl Brennan designated safeguarding lead (within 15 mins) Designated lead will review the concern and make a decision about the next steps Decision made to monitor the Decision made to discuss the Decision made to refer the concern concern informally with concern to social care parents/ carers MONITOR: **DISCUSS:** REFER: Teacher/TA asked to Once discussed with DSL discusses decision monitor child and parents, the DSL decides with a senior teacher feedback to DSL within to discuss further with and refers to social care an agreed timescale parents or refer to social care Contact details for social **Designated Safeguarding** care referrals: Lead keeps concern form in secure, confidential Children's hub Tameside: safeguarding file. 0161 342 4101 0161 219 2895 Manchester Mash Team