

ST ANNE'S RC PRIMARY AND NURSERY SCHOOL

CLARENDON ROAD AUDENSHAW MANCHESTER M34 5QA

HEADTEACHER: MRS E GAFFNEY BEd (HONS) NPQH

TEL: 0161 370 8698 FAX: 0161 371 1964

E-MAIL: head@st-annes-audenshaw.tameside.sch.uk



Dear Parent/Carer

Mrs Green's term of office as Parent Governor at the school is due to expire on 3rd April 2018. This now means there is a Vacancy for a Parent Governor.

Please note that being a Parent Governor requires time and commitment as follows:

- ✓ Attendance at appropriate training
- ✓ Attendance at regular Governing Body/Committee Meetings (as many as 9 each academic year)
- ✓ Work as part of a Body of Governors to ensure the school is well led and Managed.
- ✓

The following skills, qualities and experience would be of most benefit to the Board of Governors

Desirable: <ul style="list-style-type: none">• Previous experience at a Board level,• Chairing experience at a Board level• Risk management• Procurement/Purchasing experience• Property estate management	Essential: Experience of <ul style="list-style-type: none">• Financial management and analysis• Making funding decisions linked to organisational priorities• Strategic planning• Human Resources Policies and procedures
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If you feel you would like to nominate yourself or, another parent (this can only be done with the permission of the person being nominated) you will need to read the following information.

As a parent/Carer of a child at St Anne's you have the right to stand as a candidate yourself or nominate another parent with their permission.

If more than one parent wishes to stand as a candidate there will need to be a ballot. Ballot papers will be sent to all parents/carers who are eligible to vote.

If there is one candidate only, no ballot will be necessary.

You are invited to provide a statement of no more than one hundred words in support of your nomination. In the case of more than one nomination this statement will be sent out to inform other parents of the candidates and to assist them in making a decision.

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If you are elected as the Parent Governor

- ✓ your term of office will usually last for four years. You may resign at any time and, if your child leaves school you may choose to continue as part of the Governing Body until your term of office expires.
- ✓ you will be required to complete an enhanced check through the Disclosure and Barring Services.

The enclosed nomination form must be returned to Mrs Derbyshire, who is the Returning Officer, no later than Friday 23rd March 2018.

To The Returning Officer, Mrs Derbyshire, the Bursar, St Anne's RC Primary and Nursery School. We, the undersigned, being parents/carers of children attending the above school wish to nominate

(Please insert in block capital letters the full name and address of the person you wish to nominate)

Signed _____

I would like to be the Parent Governor of St Anne's RC Primary and Nursery School because
(Please provide a statement in support of your nomination in no more than 100 words)