

ST ANNE'S RC PRIMARY AND NURSERY SCHOOL
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Dear Parent/Carer,

I am delighted to say that we can welcome our children back to school on Monday 8 March. I know the last few weeks have been extremely challenging for everybody. Please be aware that infection rates do remain higher in Tameside than in other parts of the country, with the borough now ranked 12th nationally for the number of new infections so I would like to stress the following:

- Please wear a face covering whilst on school grounds,
- Please ensure only one parent/carer is on site accompanying the children,
- Please do not enter the school office without an appointment (if your child is late, you are putting my office staff at risk so you must wait outside until a member of staff is available to bring your child into school),
- Please adhere to the staggered start/finish times and the correct entrances
- Please do not gather at the gates talking to other parents,
- Please ensure your child stays with you as you drop them off/pick them up,
- Please make the office aware if anybody else within your support bubble is collecting your child.

Below I will summarise the key points from the government's guidance and how this will impact St Anne's:

Prevention

Ensuring that pupils, staff and other adults do not come into the school if they have coronavirus (COVID-19) symptoms, or have tested positive in the last 7 days, and ensuring anyone developing those symptoms during the school day is sent home, are essential actions to reduce the risk in school and further drive down transmission of coronavirus (COVID-19). St Anne's will be following this process and will ensure all staff are aware of it.

If anyone in school becomes unwell with a new, continuous cough or a high temperature, or has a loss of, or change in, their normal sense of taste or smell (anosmia), they must be sent home and advised to follow 'stay at home: guidance for households with possible or confirmed coronavirus (COVID-19) infection', which sets out that they must self-isolate for at least 7 days and should arrange to have a test to see if they have coronavirus (COVID-19). Other members of their household (including any siblings) should self-isolate for 14 days from when the symptomatic person first had symptoms.

Bubbles

In this guidance for the spring term, maintaining consistent groups still remains important. We will continue to have each year group as a bubble. They will have their class teacher and teaching assistant for the vast majority of their school week and stay in their classroom area. Any other member of staff will be encouraged to stay 2m from the children where possible (for example, PPA cover or Modern Foreign Language lessons).

Groups should be kept apart, meaning that school will avoid large gatherings such as assemblies or collective worship with more than one group. While passing briefly in the corridor or playground is low risk, school will avoid creating busy corridors, entrances and exits. School will also have staggered break times and lunch times. EYFS will be eating their lunch in the dining hall and all the other classes will continue to eat their lunch in the classroom area. You can see under the subheading 'School Day' that each year group is allocated a specific area for outdoor play. Two classes will be together outside for playtime over break and lunchtime.

Parent Conduct

Parents must bring their child/children to school alone. Parents with babies or younger children that do not attend the school will be asked to use a buggy/sling or suitable reins to prevent that child from entering the school building or using play equipment.

Separate entrances are used for class groups (please see the table below). Start and finish times are staggered. Children must arrive during their allocated time slot. If you are late, you must wait outside the front entrance to school until somebody is available to collect your child.

Entrances will be supervised by staff encouraging parents to leave children and walk away.

Parents/ carers must not liaise directly with teachers/ TAs, all communication must be via Class Dojo or telephone. I do ask that parents do not enter school especially the front lobby-this is putting staff and parents at risk.

Where possible, we ask parents/carers and children to walk to school.

It is imperative that parents adhere to the times allocated, do not arrive early or linger after they have dropped off their child.

If a parent has siblings in different year groups, they will bring all children to school at the same time and drop them off individually at their designated gate/ door.

Attendance expectations

It is vital for all children to return to school now to minimise as far as possible the longer-term impact of the pandemic on children's education, wellbeing and wider development.

Missing out on more time in the classroom risks pupils falling further behind. Those with higher overall absence tend to achieve less well in both primary and secondary

school. School attendance will therefore be mandatory again from 8 March 2021. This means from that point, the usual rules on school attendance will apply, including:

- parents' duty to secure that their child attends regularly at school where the child is a registered pupil at school and they are of compulsory school age;
- schools' responsibilities to record attendance and follow up absence
- the availability to issue sanctions, including fixed penalty notices in line with local authorities' codes of conduct

The School Day

Year Group	Start of day drop off time	End of day pick-up time	Entrance to use	Toilet to use	Playground area
Nursery	8:50am-9:00am	3:10pm-3:20pm	EYFS cloakroom door	EYFS	EYFS
Reception	8:40am-8:50am	3:00pm-3:10pm	Reception door by the mud kitchen	EYFS	EYFS
Year One	8:50am-9:00am	3:10pm-3:20pm	Year One classroom door	Key Stage One	Key Stage One
Year Two	8:40am-8:50am	3:00pm-3:10pm	Year Two classroom door	Key Stage One	Key Stage One
Year Three	8:50am-9:00am	3:10pm-3:20pm	ICT Suite	Year 3 Toilets	Key Stage Two (split)
Year Four	8:40am-8:50am	3:00pm-3:10pm	Year Four classroom door	Year 3 Toilets	Key Stage Two (split)
Year Five	8:50am-9:00am	3:10pm-3:20pm	Year Five classroom door (EYFS area)	Toilets by the KS2 door	Key Stage Two (split)
Year Six	8:40am-8:50am	3:00pm-3:10pm	KS2 main entrance	Toilets by the KS2 door	Key Stage Two (split)

I have a duty of care to the children, families and staff at St Anne's so these times must be adhered to. Children must be collected from school on time. This is essential in order to minimise the risk of Covid spreading within our community of St Anne's.

School Meals

The kitchen will be fully open and normal legal requirements will apply about provision of food to all pupils who want it, including for those eligible for benefits-related free

school meals or universal infant free school meals. The cost of a school meal is £2.32 per day for a school meal and £11.60 a week. We do ask that all school meals or paid for by the Friday; if there is an outstanding debt we will ask your child to go onto packed lunches until the debt is paid.

EYFS children will eat in the School Hall. The other classes will eat lunch in their classroom. Those on school dinners will have their lunch delivered to the classroom.

School uniform

All children should return wearing their usual school uniform. Uniform plays a valuable role in contributing to the ethos of a school and setting an appropriate tone.

Uniforms do not need to be cleaned any more often than usual, nor do they need to be cleaned using methods which are different from normal.

Extra-curricular provision

Up until 29th March, Tameside have stipulated the use of the breakfast and after school club is reasonably necessary for parents to support them to work, seek work, undertake education or training, attend a medical appointment or address a medical need or attend a support group. So I do ask parents to only use the breakfast and after school club if you need it for these purposes (until the 29th March). From 29th March, outside extracurricular clubs and the breakfast/after school club will be open for all children.

The breakfast and after school club will take place in the Hall. The Hall will be split into four different sections; one section for EYFS, one section for Key Stage One, one section for Lower Key Stage Two and one section for Upper Key Stage Two. This will ensure that children are kept in the relevant bubbles. I ask that parents stand outside the front door to school and your child(ren) will be brought to you.

Laptops, reading books and resources

Please can parents return all the resources and equipment that they have been given during lockdown. Children will be given reading books on a Monday and these must be returned to school on the Friday. This allows the books to be safely stored in preparation to be redistributed on a Monday.

May I take this opportunity to thank you for your continued help and support. On behalf of the whole team here at St Anne's, I look forward to welcoming all our children back to school on 8 March 2021.



Mrs Duffy

Headteacher