

# St Anne's Roman Catholic Primary School

## Annual Plan of Provision (APoP) 2025-2026

### Part 1: A strategic overview of the prayer and liturgical life of the school over the coming year.

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- The number and timing of Masses to be celebrated during the year, including the plan for any holydays of obligation that fall within the school term.

Masses & Significant Holy Celebrations 2025 – 2026				
Autumn Term				
Date	Time	Celebration	Location	Participants
17/09/25	9:30am	Welcome Mass	School Hall	Whole School Community
03/10/25	9:00am & 3:00pm	Pray for Pet – St Francis of Assisi Feast Day	KS1 Playground KS2 Playground	EYFS & KS1 KS2
24/10/25	9:30am	All Saints and All Souls Day Celebration	School Hall	Whole School
11/11/25	9:00am & 3:00pm	Remembrance Service	Peace Garden	EYFS & KS1 KS2
21/11/25	9:15am	Year 3 Advent Worship Assembly	School Hall	Whole School Community
21/11/25	Afternoon	Reconciliation	Chapel	Yr4, Yr5, Yr6 & Father
28/11/25	9:15am	Year 4 Advent Worship Assembly	School Hall	Whole School Community
02/12/25 & 03/12/25	2:00pm	EYFS Nativity Performances	School Hall	EYFS, Parents & Parishioners
04/12/25 & 05/12/25	2:00pm	KS1 Nativity Performances	School Hall	KS1, Parents & Parishioners
05/12/24	9:15am	Year 5 Advent Worship Assembly	School Hall	Whole School Community
09/12/24 & 10/12/24	1:30pm	Sacrament of First Forgiveness	Church	Year 3 and their parents, Father & Catechists
12/12/24	9:15am	Year 6 Advent Worship Assembly	School Hall	Whole School Community
19/12/24	9:30am	Advent Mass	School Hall	Whole School Community
Spring Term				
06/01/25	All Day	Celebration of The Epiphany	Key Stages	Whole School
13/02/25	All Day	St Valentine Celebrations	School Hall	Whole School
18/03/25	9:30am	Ash Wednesday Mass	Church	Whole Parish
13/03/25	Afternoon	Reconciliation	Chapel	KS2 & Father
19/03/25	9:15am	Year 6 Lenten Mass	School Hall	Yr6, Parents & Parishioners
26/03/25	9:15am	Year 3 Lenten Mass	School Hall	Yr5, Parents & Parishioners
02/04/25	9:15am	Year 4 Lenten Mass	School Hall	Yr4, Parents & Parishioners
09/04/25	9:15am	Year 5 Lenten Mass	School Hall	Yr3, Parents & Parishioners
26/03/25	9:15am	KS1 Holy Week Worship Assembly – Palm Sunday	School Hall	Whole School Community

30/03/25	9:15am	Year 6 Holy Week Worship Assembly – The Last Supper	School Hall	Whole School Community
31/03/25	9:15am	Year 3 Holy Week Worship Assembly – The Garden of Gethsemane	School Hall	Whole School Community
01/04/25	9:15am	Year 4 Holy Week Worship Assembly – The Crucifixion	School Hall	Whole School Community
<b>Summer Term</b>				
06/05/25	9:00am	May Day Procession & Mass	School – Church	Whole School & Parish Community
08/05/25	Afternoon	Reconciliation	Chapel	KS2 & Father
14/05/26	Afternoon	Ascension Celebrations	School Hall	Whole School
June	Full Week	Laudato Si' Celebrations	School	Whole School & Parish Community
05/06/25	10:20am	Holy Communion Mass	Church	Whole School & Parish Community
22/06/25	9:15am	Leaver's Mass	School Hall	Whole School Community
Classes and Year groups will also attend Parish Mass at St Anne's church periodically throughout the school year.				

• **Opportunities for receiving the Sacrament of Reconciliation.**

During Advent, Lent and towards the end of the school year our parish priest visits school to enable pupils to participate in the Sacrament of Reconciliation. This takes place in the school chapel and is facilitated by Mrs Gordon & Mrs Chadwick. Typically, classes from Year 4 upwards will come to the chapel in silence. They will sit in a circle around a prayer focus table, with a candle lit and soft music playing. They will be led in their reflection and prayers by an adult whilst taking turns to speak with a priest privately in a corner of the chapel. All pupils are given the opportunity to participate in the adult-led reflection although only pupils who have made their First Confession in the Catholic faith will receive absolution from a priest.

Reconciliation Dates	
25/11/24	Advent
07/03/245	Lent
14/05/25	End of Year

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• **Improving the prayer and liturgical life of the school.**

- All staff new to the school will receive an induction in prayer & Liturgy, led by the RE Lead.
- The school will begin to develop a Prayer & Liturgy Guide for school staff.
- All teachers will receive CPD on how to enhance Prayer and Liturgy within their own classrooms.
- GiFT team to lead on whole school events throughout.
- Rosary Groups to be established.
- Pupils will contribute to Year Group artwork based on Mary our Mother, St Anne as well as other key figures from the Bible.
- A Liturgical Year display will be developed by pupils and placed in a prominent position.

• **An action plan for the year.**

Action	By Whom	By When
Establish Pupil Leadership Groups	HT & DHT	Sept. '25
Achieve CAFOD's Live Simply Award	DHT	July 26
Deliver new staff Prayer & Liturgy induction	HT & DHT	As needed
Relaunch Faith in Action Award	DHT	Oct. '25
Conclude Jubilee Pilgrim of Hope Year	DHT	Nov. '25
Develop Prayer Bags for Advent & Lent	RE Lead & DHT	Jan '26
Plan and carry out class pilgrimages	All teachers	May '26
Plan & resource Mary our Mother Prayer Day	GiFT team	May '26

**Part 2: An overview of Formation demonstrating that all pupils and staff are able to engage and participate in the prayer and liturgical life of the school.**

Prayer and Liturgy takes place each week throughout the school year. It is an integral part of our ethos, aims and relationships with Catholic values that permeate through all aspects of school life and all our relationships. Prayer and Liturgy is a way of deepening our relationship with God together as a school family and individually.

At St Anne's, we believe that all pupils, whatever their age, ability or faith background, can engage in the prayer life of the school, whether that involves class prayer or reflection times, Gospel or Year Group assemblies, Liturgies or Masses. Pupils are supported in developing their prayer life through explicit teaching of common Catholic prayers and responses, both sung and spoken. Each year, Headteacher assemblies revisit the role of hearts, voices, bodies and minds in worship, enabling practice and the embedding of prayer and liturgical norms. These are consolidated in daily prayers within the classroom, Year group prayers and in whole school Sung Worship each Wednesday.

Pupils can choose to join GiFT, Caritas and Laudato Si' pupil leadership groups. Older pupils attend confession during Advent and Lent, whilst all pupils participate in prayer opportunities such as Stations of the Cross, and Mary's Month. These opportunities enable pupils to deepen their relationship with God through prayer.

Each classroom has a Prayer Table which is used as a focal point during class Prayer and Liturgy. Two pupils in each class are responsible for setting up and maintaining the Prayer Tables as well as recording moments or examples of the prayer life of the class in the Celebration of The Word Books. These pupils have rotated on a 3 week cycle so that every child gets the opportunity to lead. They attend a meeting each week with the RE Lead to discuss the Gospel for that week and to support them with planning the session that they will deliver.

Formation for staff is provided through regular staff development opportunities outlined in the CPD calendar for the year. At Induction, Staff are provided with information about the expectations for Prayer and Liturgy at St Anne's. All ECT attend the Diocesan training for formation.

We encourage visits from our Parish Priest to help answer questions pupils and staff might have and to deepen their understanding of prayer and liturgy. Visits to the Cathedral and Walsingham also help enhance the prayer life of pupils throughout the school.

There is an expectation that pupils in certain Year groups will learn the following prayers:

Age Phase			
EYFS	5 – 7 (KS1)	7 – 9 (Lower KS2)	9 – 11 (Upper KS2)
<ul style="list-style-type: none"> <li>The Sign of the Cross</li> <li>Morning Prayer</li> <li>Grace before meals</li> <li>Afternoon prayer</li> <li>CAFOD prayers for the Common Good &amp; Human Dignity</li> </ul>	<ul style="list-style-type: none"> <li>The Lord's Prayer</li> <li>Hail Mary</li> <li>Glory Be</li> <li>CAFOD prayers for Stewardship and Subsidiarity</li> </ul>	<ul style="list-style-type: none"> <li>The Apostles' Creed</li> <li>An Act of Contrition</li> <li>Angel of God</li> <li>Come, Holy Spirit</li> <li>The Prayer of St Richard of Chichester</li> <li>Hail Holy Queen</li> <li>CAFOD prayers for Participation &amp; Solidarity</li> </ul>	<ul style="list-style-type: none"> <li>The Nicene Creed</li> <li>Morning Offering</li> <li>The Rosary</li> <li>The Magnificat</li> <li>Act of Faith</li> <li>Act of Hope</li> <li>Act of Love</li> <li>CAFOD prayers for the Preferential Option for the Poor and Distributive Justice</li> </ul>

### Staff Formation

Name	Course	Date
All Staff	INSET- CSED and RE Priorities	01.09.25
Aimee Davies	Primary ECT Programme – Day 1	18.09.25
Louise Chadwick	Primary RE Leads	19.09.25
Stephanie Clarke	New Primary Headteacher Final Day	07.10.25
Erin Gordon	New Primary Deputy Headteachers	10.10.25
Heather Charnley	New to working in a Catholic School	14.10.25
Louise Chadwick	Primary Leaders of Prayer & Liturgy	15.10.25
Stephanie Clarke	Headteacher Pilgrimage to Fatima	16.10.25 & 17.10.25
Louise Chadwick	Primary RE Cluster Briefing	4.11.25
Stephanie Clarke & Maureen Daly	Heads & Chairs Briefing	11.11.25
Erin Gordon	Primary Deputy Network	14.11.25
Aimee Davies	Primary ECT Programme – Day 2	15.01.26
Louise Chadwick	Primary Leaders of Prayer & Liturgy	12.03.26
Stephanie Clarke & Maureen Daly	Heads & Chairs Briefing	17.03.26
Louise Chadwick	Primary Leaders of Prayer & Liturgy	08.05.26
Aimee Davies	Primary ECT Programme – Day 3	21.05.26

<b>Stephanie Clarke &amp; Maureen Daly</b>	<b>Heads &amp; Chairs Briefing</b>	<b>09.06.24</b>
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